

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BOARD MEETING MINUTES

MONDAY, MAY 16, 2011

The Big Spring School District is an equal opportunity education institution and will not discriminate on the basis of race, color, national origin, sex, age, religion, and disability in its activities, programs, or employment practices as required by Title VI, Title IX, and Section 504. For information regarding civil rights or grievance procedures, or for information regarding services, activities, and facilities that are accessible to and usable by handicapped persons, contact the Superintendent of Schools, Title IX and Section 504 Coordinator, 45 Mt. Rock Road, Newville, PA 17241, at (717) 776-2412.

I. CALL TO ORDER

The Board of School Directors for the Big Spring School District met in the Big Spring High School Large Group Room, Room 140, at 8:15 P.M. with President Wilbur Wolf, Jr., presiding. Nine (9) directors present: Wilbur Wolf, Jr., President; William Swanson, Vice President; Robert Lee Barrick, Secretary; Terry Lopp, Treasurer; Kingsley Blasco; David Gutshall; Richard Norris; William Piper; and Richard Roush.

Others in attendance: Richard W. Fry, Superintendent; Jeanne Temple, Assistant Superintendent; Kevin Roberts, Director of Curriculum/Instruction and Educational Technology; Richard E. Kerr, Jr., Business Manager; Rick Gilliam, Food Service and Transportation Director; Douglas Kennedy and Sarah Weingarten, Student Representatives to the Board of School Directors; and Brenda Line, Board Minutes.

II. PLEDGE TO THE FLAG

President Wolf led all individuals present in the Pledge to the Flag.

III. PRAYER

Director Blasco offered a prayer.

IV. APPROVAL OF THE MAY 9, 2011 COMMITTEE OF THE WHOLE OF THE BOARD MEETING MINUTES AND THE MAY 9, 2011 REGULAR BOARD MEETING MINUTES.

Motion by Norris, seconded by Lopp for approval of the May 9, 2011 Committee of the Whole of the Board Meeting Minutes and the May 9, 2011 Regular Board Meeting Minutes. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

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V. STUDENT/STAFF RECOGNITION AND BOARD REPORTS

Student Representatives to the Board Report - Doug Kennedy/Sarah Weingarten

- A. In FFA news, Shane Moomaw placed third and Amanda Musselman placed fourth at the South Central Regional Conservation Public Speaking Contest. Shane will advance to State competition, with Amanda serving as an alternate for the State FFA Senior Prepared Public Speaking Contest at Penn State in June. Altogether, 19 students will compete in various events at Penn State. The horticulture class has been selling plants for the past two weeks. The leadership class is raising funds to purchase TVs for the commons area as part of a literacy initiative. Closed captioning of news programs would air on those TVs during the luncheon recess.
- B. Band and chorus students offered performances Tuesday, May 10, 2011, with two school in-school performances on May 11, 2011. There are 55 concert band members and 52 choral performers.
- C. Students are encouraged to complete the online silent sustained reading (SSR) survey in an effort to gain information to improve the SSR period at the high school.
- D. AP testing concluded last week. There were 97 AP tests administered in 8 subject areas, an increase of 35 tests when compared with last year.
- E. Students enjoyed the masquerade-themed prom on May 14, 2011, at Letort View Community Center in Carlisle.
- F. The Newville Borough Council has created a town crier position to represent the borough. The town crier would dress in ceremonial attire and lead parades. The first Newville town crier is Junior Riley Weibley. Mr. Weibley was selected through an application process at school, and he will earn a \$500 scholarship from the Borough and the Borough Community Action Committee for serving as town crier over the next year.
- G. Big Spring High School and Mount Rock Elementary School will be featured on CBS Channel 21's *Cool Schools* on Tuesday, May 17, 2011, and Wednesday, May 25, 2011, respectively, both airing at 5:30 and 6:30 A.M. The stories will also be featured on the Channel 21's website.
- H. The National Honor Society will host a "Spring Into Action" 5K fun run on May 21, 2011, at 9:00 a.m. Proceeds will support the Clouse family of Perry County.
- I. Tempus Club's movie night was a success on Friday, May 6, 2011. The featured film was *Harry Potter and the Deathly Hallows*.
- J. Baccalaureate will be held on Sunday, May 22, 2011, at 7:00 P.M. at First United Presbyterian Church, Newville, PA.
- K. Senior exams are slated for May 24, 25, and 26, 2011.
- L. On May 27, 2011, students will enjoy a class trip to Six Flags, New Jersey.
- M. The senior awards presentation will be held on June 1, 2011, at 7:00 P.M., with underclassmen awards presented on June 3, 2011, at 7:45 A.M.
- N. Commencement is slated for June 3, 2011, at 7:00 P.M.

Miss Weingarten and Mr. Kennedy noted that this is their final Board report, and the students thanked the Board for allowing them to present the reports at Board meetings. Miss Weingarten plans to attend Brown University to study biology/chemistry, and Mr. Kennedy is set to attend Eastern University with a major in political science and a minor in economics.

President Wolf thanked the students for the report and thanked them for faithfully offering reports to the Board.

Mr. Wolf requested that a copy of CBS Channel 21's *Cool Schools* be shown at a future Board meeting.

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VI. TREASURER’S REPORT (Balances as of April 30, 2011)

General Fund	9,062,004.54
Cafeteria Fund	180,447.41
Student Activity Fund	219,070.08
Capital Projects	2,105,116.95
Newville Projects	1,211,294.67

Motion by Lopp, seconded by Norris for acceptance of the Treasurer’s Report.
Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

VII. PAYMENT OF BILLS

General Fund	98,788.21	Checks #62259-62379
Capital Projects	49,822.70	Checks #567-568
Cafeteria Fund	116,394.02	Checks #5430-5451
Student Activity/Miscellaneous Fund	9,127.02	Checks #12667-12678
Newville Project	9,790.21	Checks #176-177
Total	283,922.16	

Motion by Lopp, seconded by Norris for approval of General Fund, Capital Projects Fund, Cafeteria Fund, Student Activity/Miscellaneous Fund, and Newville Project payments of bills as outlined above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

VIII. READING OF CORRESPONDENCE

There was no reading of correspondence.

IX. RECOGNITION OF VISITORS

Gash Butler, Charlene D’Amore, April Messenger, Sam Sheeler, and Gary Wolf.

X. PUBLIC COMMENT PERIOD

A. Ms. Gash Butler, 155 Mount Rock Road, Newville, PA, addressed the members of the Board of School Directors and questioned why the Board allows the annual Corvette Autocross to be held in the Big Spring High School parking lot. Ms. Butler indicated that, in her opinion, the event is “very loud,” and she added that a crash allegedly occurred at the Corvette Autocross last year.

Ms. Butler indicated that she wants to ensure that the group is in compliance with the District’s insurance carriers.

Ms. Butler requested that, if the Board chooses to allow the Corvette Autocross this year, the group be asked to “be quieter and not crash.”

Mr. Fry indicated that the Corvette Autocross has been held annually for the past five years, and he added that the group is adequately covered by insurance and is approved by the District insurance providers.

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X. PUBLIC COMMENT PERIOD (Continued)

B. Mr. Gary Wolf, 35 Kutz Road, Carlisle, PA, a member of the Corvette Club that sponsors the Corvette Autocross, addressed the members of the Board of School Directors and indicated that he was present at the Corvette Autocross last year when Ms. Butler allegedly visited the event. Mr. Wolf indicated that Ms. Butler accused the participants of “making too much noise,” demanded that the event be “shut down right now,” and indicated that she would contact School Board members regarding this matter.

Ms. Butler disputed Mr. Wolf’s recounting of the events and indicated that she did not demand that the event be shut down. Mr. Wolf noted that he could provide witnesses who would verify his description of the encounter with Ms. Butler.

Mr. Wolf indicated that he had explained to Ms. Butler that the Corvette Club had secured permission from the Board of School Directors to conduct this event, and he added that there was not a crash at last year’s event. There was an incident when a car steered onto the curb with two wheels and proceeded back down to the blacktop.

Mr. Wolf indicated that members of the Board of School Directors visited the Corvette Autocross and determined that the noise level from the event appeared to be within acceptable limits.

Mr. Wolf noted that the drivers use closed exhaust, and he added that there are no race events at the Corvette Autocross. The competition involves “fun” timed events where one car travels an obstacle course at a time, and he added that a portion of the proceeds from the event are donated to a different charity each year (approximately \$500 to \$700 annually). In addition, Mr. Wolf indicated that club members provide the corvettes that are used for homecoming each year at the high school.

Mr. Wolf indicated that he would answer any questions the Board may have. In response to questions from the Board, the following items were noted:

1. From the time the event starts, approximately 20 to 30 cars participate in timed events.
2. The timed events occur during the morning and afternoon sessions. Each car completes four timed events, each event lasting approximately 1.5 minutes.
3. Only one car is on the course at a time.
4. No black tire marks have been observed on the pavement following any of the five annual events.
5. The course is designed so that cars must begin slowly.
6. The high school parking lot is the only District parking lot that is big enough to host this event.

Mr. Wolf thanked the Board for allowing him to speak this evening.

Ms. Butler addressed the Board and noted that she waited until the end of the day at last year’s event to call the police when two individuals working on her property alerted her that there had been an accident at the event. Ms. Butler noted that she is not aware personally if the accident occurred or not. Ms. Butler requested courtesy from the Corvette Autocross participants and asked that the event be held in a quieter manner or an alternate location.

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XI. STRUCTURED PUBLIC COMMENT PERIOD

No structured public comment was offered.

XII. OLD BUSINESS

There was no old business.

**(NOTE: The Board addressed
XIII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-7,
following Item A-7.)**

XIII. NEW BUSINESS

A. PERSONNEL CONCERNS

(ACTION ITEM)

1. Sarah Hammaker

Elementary/Instrumental Music

Dillsburg, PA 17019

(replacing Zachary Eisenhauer)

Education:

Millersville University (Bachelor's of Science in Music Education)

Experience:

Big Spring School District – Long-Term Substitute Elementary Music Teacher

Penn Manor School District – Elementary Music Teacher

The administration recommended that the Board of School Directors appoint Ms. Hammaker to serve as an Elementary Music Teacher for the 2011-2012 school year. Ms. Hammaker's compensation for this position should be established at Bachelor's year two (2), Step 1 \$41,551.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

2. Coaching Appointment

(ACTION ITEM)

Mr. Jay Hockenbroch, Athletic Director, recommended the individual listed as the Assistant Football Coach for the 2011-2012 school year.

Robert Baker

The administration recommended that the Board of School Directors approve the recommendation of Mr. Baker as the Assistant Football Coach for the 2011-2012 school year.

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XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

(ACTION ITEM)

3. **Mrs. Carol Beard**, Learning Support Teacher at Oak Flat Elementary School, submitted her letter of resignation for the purpose of retirement effective the conclusion of the 2010-2011 school year and the Board of School Directors accepted Mrs. Beard's resignation at the April 4, 2011 meeting of the Board of School Directors. Mrs. Beard's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mrs. Beard is entitled to a severance allowance in the amount of \$3,344.00, under option #2.

Option #1:

$$0 \text{ years of service} \times \$210.00 = \$0 \\ (\$14,500.00 \text{ maximum})$$

Option #2:

$$44 \text{ unused sick leave days} \times \$76.00 = \$3,344.00 \\ (\$14,500.00 \text{ maximum})$$

The administration recommended that the Board of School Directors accept Mrs. Beard's severance allowance of \$3,344.00 as presented.

(ACTION ITEM)

4. **Mrs. Kathy Gorka**, life skills teacher at the high school, submitted her letter of resignation for the purpose of retirement effective the conclusion of the 2010-2011 school year and the Board of School Directors accepted Mrs. Gorka's resignation at the April 4, 2011 meeting of the Board of School Directors. Mrs. Gorka's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mrs. Gorka is entitled to a severance allowance in the amount of \$1,140.00, under option #2.

Option #1:

$$0 \text{ years of service} \times \$210.00 = \$0 \\ (\$14,500.00 \text{ maximum})$$

Option #2:

$$15 \text{ unused sick leave days} \times \$76.00 = \$1,140.00 \\ (\$14,500.00 \text{ maximum})$$

The administration recommended that the Board of School Directors accept Mrs. Gorka's severance allowance of \$1,140.00 as presented.

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XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

(ACTION ITEM)

5. Mrs. Mary Wilhelm, instructional support teacher and interim dean of students at Plainfield Elementary School, submitted her letter of resignation for the purpose of retirement effective the conclusion of the 2010-2011 school year and the Board of School Directors accepted Mrs. Wilhelm's resignation at the April 4, 2011 meeting of the Board of School Directors. Mrs. Wilhelm's severance allowance has been calculated and submitted to the Board for approval at this time.

As per the following calculations, Mrs. Wilhelm is entitled to a severance allowance in the amount of \$2,204.00, under option #2.

Option #1:

0 years of service X \$210.00 = \$0
(\$14,500.00 maximum)

Option #2:

29 unused sick leave days X \$76.00 = \$2,204.00
(14,500.00 maximum)

The administration recommended that the Board of School Directors accept Mrs. Wilhelm's severance allowance of \$2,204.00 as presented.

6. Department Chair Recommendations

(ACTION ITEM)

Mr. Kevin Roberts, Director of Curriculum/Instruction and Educational Technology would like to recommend the individuals listed to serve as chair members for the respective departments in the positions noted.

Deborah Ginter	Mathematics - Department Chairperson
Gina Froment	Mathematics - Assistant Department Chairperson
Angela Schneider	English - Department Chairperson
Barbara Dellinger	English - Assistant Department Chairperson
Niki Donato	Reading - Assistant Department Chairperson (Ele.)
VACANT	Reading - Assistant Department Chairperson (M.S.)
Dwain Messersmith	Technology Education/Agriculture – Department Chair
Kassandra Gordon	Library - Department Chairperson
Michael McVitty	Art – Department Chairperson
Micah Artz	Physical Education – Department Chairperson

The administration recommended that the Board of School Directors approve the individuals as presented.

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XIII. NEW BUSINESS (Continued)

A. PERSONNEL CONCERNS (Continued)

7. Additional Per Diem Substitute Teacher

(ACTION ITEM)

**Matthew
Thielemann** **Secondary Education English**

The administration recommended that the Board of School Directors approve the addition of Matthew Thielemann to the 2010-2011 per diem substitute teacher list as presented.

VOTE ON XIII., NEW BUSINESS, A., PERSONNEL CONCERNS

Motion by Barrick, seconded by Lopp to combine and approve XIII., NEW BUSINESS, A., PERSONNEL CONCERNS, Items A-1 through A-7, as outlined and recommended above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

XIII. NEW BUSINESS (Continued)

B. Credit Pay

(ACTION ITEM)

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Jamie Fortney	\$ 2,340.00
Lauren Hetrick	\$ 2,400.00
Krista Lupfer	\$ 1,200.00
Tyler Henry	\$ 1,071.00
Rachel Myers	<u>\$ 1,600.00</u>
Total	\$ 8,611.00

The administration recommended that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

(NOTE: The Board addressed XIII., NEW BUSINESS, Items C, D, and E, following Item E.

C. Permission to Attend Girls' Basketball Camp

(ACTION ITEM)

Ms. Randy Jones, head girls' basketball coach, requested Board approval for the girls' basketball team to attend team camp at Messiah College from July 17 – July 21, 2011.

All expenses are paid for by the respective teams and/or individual student athletes.

The administration recommended that the Board of School Directors approve Ms. Jones' request for the girls basketball team and coaches to attend the summer team camp as presented.

D. Permission to Attend Girls' Volleyball Camp

(ACTION ITEM)

Mrs. Shirley Truesdell, head girls' volleyball coach, requested Board approval for the girls' volleyball team to attend team camp at Penn State University from July 12 – July 15, 2011.

All expenses are paid for by the respective teams and/or individual student athletes.

The administration recommended that the Board of School Directors approve Mrs. Truesdell's request for the girls' volleyball team and coaches to attend the summer team camp as presented.

E. Permission to Host a Boys' Basketball Camp

(ACTION ITEM)

Mr. Jason Creek requested permission to host a boys' basketball camp from July 11 - July 15, 2011, at the Big Spring High School Complex.

Information was included in the agenda.

The administration recommended that the Board of School Directors approve the request to host a boy's basketball camp from July 11 – July 15, 2011 at the Big Spring High School Complex.

Motion by Barrick, seconded by Lopp to combine and approve XIII., NEW BUSINESS, Items C, D, and E, as outlined and recommended above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

F. Facilities Utilization Request

(ACTION ITEM)

Mr. Gary Wolf requested permission to use the high school parking lots for the annual Corvette Autocross on Sunday July 24, 2011, from 7:00 a.m. to 4:00 p.m. Because the utilization date is on a Sunday, Board action is necessary.

The administration recommended that the Board of School Directors approve Mr. Wolf's request to use the high school parking lots as presented.

Motion by Blasco, seconded by Barrick to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

G. Facilities Utilization Request

(ACTION ITEM)

Mrs. Mary Wilhelm, Plainfield Elementary School Interim Dean of Students, requested permission to use Plainfield Elementary School grounds on Sunday, May 22, 2011, from 2:00 p.m. – 4:00 p.m. for an open house. Because the utilization date is on a Sunday, Board action is necessary.

The administration recommended that the Board of School Directors approve Mrs. Wilhelm's request to use Plainfield Elementary School grounds as presented.

Motion by Barrick, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

H. Case J of 2010-2011

(ACTION ITEM)

The parents of the student in Case J of 2010-2011 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommended that the Board of School Directors exclude the student in Case J of 2010-2011 school year for a period of forty-five (45) days. The student will be placed in an Alternative Placement during these forty-five (45) days. During the period of exclusion, the student is not permitted on school property at any time for any reason.

Motion by Norris, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

(ACTION ITEM)

I. Authorization of Request for Proposals for a Food Service Management Company Contract for Big Spring

The District continues to evaluate ways to be more efficient and cost effective in how it operates the District. One of the options is to contract food services to a management company. These companies, such as Chartwells or Sodexo, develop and use standardize manning, menus, and supervision models to deal with the ever-increasing state and federal mandates while reducing costs to school districts. They also achieve savings by aggregating worldwide food orders to maximize discounts and set wages and benefits to match the local workforce.

The Board of School Directors directs the District Administration to prepare and release a food service management company request for proposals to contract out all food services in Big Spring School District beginning with school year 2012-2013. The process should be in accordance with all federal and state laws, including PDE guidelines and require proposals to be submitted early enough that the Board can fully consider the proposals before rendering a decision prior to April 1, 2012.

Motion by Norris, seconded by Lopp to approve the recommendation as outlined above.

Mr. Fry indicated that Mr. Gilliam has scheduled a meeting with cafeteria personnel on Tuesday, May 17, 2011, to explain this issue.

Roll call vote on the motion by Norris and second by Lopp to approve the recommendation as outlined above: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

J. Proposed Final Budget

(ACTION ITEM)

The Board is required to take action to designate a proposed final budget at least 30 days before final budget adoption scheduled for June 20, 2011. This proposed budget must be available for public inspection 20 days prior to the final adoption. The administration, in working with the Board's Finance Committee, is recommending a \$40,207,391.00 budget amount for both expenditures and revenues. The 2011/12 Proposed Budget is \$738,900 less than the current 2010/11 Budget. Even though this is a smaller budget, a 3.8% tax increase is required to offset the significant loss in both state and federal grants and subsidies.

2010-11 Mills	16.072 mills
2010-11 Estimated Mills Post Reassessment	11.655 mills
1 (Reassessed) Mill =	\$ 1,447,793
Index Allowed (3.8% of Post Reassessment Mills)	.443 mills
Proposed 2012 Budget Tax Increase @ 3.8%	12.098 mills
RE Tax on \$100,000 Home Before Reassessment	\$1,607.20
RE Tax on \$100,000 Home After Reassessment 2010	\$1,165.50
Proposed RE Tax on \$100,000 w/ 2011/12 Budget	\$1,209.77
Increase per \$100,000 Assessed Value	\$44.27

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XIII. NEW BUSINESS (Continued)

J. Proposed Final Budget

(ACTION ITEM)

The administration recommended the Board of School Directors approve a proposed final budget in the amount of \$40,207,391 for the 2011-2012 School Year with a tax rate of 12.098 mills based on the 2010 reassessment.

Motion by Blasco, seconded by Lopp to approve the recommendation as outlined above.

In response to a question from Director Piper, Mr. Kerr indicated that the 3.8 percent increase is the equivalent of \$641,373.

In response to a question from Director Piper, Mr. Fry indicated that there has been no further discussion with professional staff regarding the possibility of a pay freeze.

Mr. Piper suggested a 2011-2012 pay freeze for teachers, administrators, and classified employees as well as a 2011-2012 reduction in pay for the District's tax collectors.

Roll call vote on the motion by Blasco and second by Lopp to approve the recommendation as outlined above: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Voting No: Piper and Roush. Total Yes votes: Seven (7). Total No votes: Two (2). Motion carried by a majority vote.

K. Proposed 2011-2012 Food Service Meal Prices

(ACTION ITEM)

Mr. Rick Gilliam, Food Service Director, prepared the proposed 2011-2012 lunch and breakfast prices.

The current elementary price for a school lunch is \$2.05, and the secondary price is \$2.20. The result of the schedule below is in compliance to the \$2.75 mandated minimum price within the three-year period.

Breakfast 2011-2012 \$.10 increase from \$1.40 to \$1.50. Mandated price is \$1.50

<u>School Year</u>	<u>Increase</u>	<u>Elementary Price</u>	<u>Secondary Price</u>
2011-2012	\$.25 increase	\$2.30	\$2.45
2012-2013	\$.25 increase	\$2.55	\$2.70
2013-2014	\$.20 increase	\$2.75	\$2.90

The administration recommended that the Board of School Directors approve the proposed 2011-2012 school lunch prices and breakfast prices as presented.

Motion by Blasco, seconded by Lopp to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

L. Board Emergency Preparedness Policy 805

(ACTION ITEM)

The administration has prepared Board Policy #805, the Emergency Preparedness Policy, and a copy of the policy has been included with the agenda.

The administration recommended that the Board of School Directors approve the Board Emergency Preparedness Policy 805 as presented.

Motion by Norris, seconded by Blasco to approve the recommendation as outlined above.

In response to a question from Director, Mrs. Temple indicated that two members of the administration are in the process of NIMS certification.

Roll call vote on the motion by Norris and second by Blasco to approve the recommendation as outlined above: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

M. Proposed Updated Job Descriptions

(ACTION ITEM)

Mrs. Jeanne Temple, Assistant Superintendent, made some revisions to the job descriptions listed. Copies of the job descriptions have been included with the agenda.

High School Principal
Middle School Principal
Middle School Assistant Principal
Elementary Principal
Special Education Department
Chairperson

The administration recommended that the Board of School Directors approve the updated job descriptions as presented.

In response to a question from Director Blasco regarding the special education department chairperson helping with individualized education plans (IEPs), Mr. Fry indicated that the special education department chairperson would serve as an LEA (local education agency) to supervise the IEP process and ensure that practices are legal and acceptable and ensure that all accommodations and interventions are in place for the IEPs.

In response to a question from Director Blasco, Mr. Fry indicated that a teacher must be present for the IEP meetings, and he added that more support is necessary at the elementary and middle school levels for unique IEPs. Mr. Fry added that there is one supervisor for 620 unique and profound students in the District.

Motion by Lopp, seconded by Blasco to approve the recommendation as outlined above. Roll call vote: Voting Yes: Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Voting No: Blasco. Total Yes votes: Eight (8). Total No votes: One (1). Motion carried by a majority vote.

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XIII. NEW BUSINESS (Continued)

(ACTION ITEM)

N. Resolution of #13 Implementing The National Incident Management System

The administration requested Board approval on Resolution #13. Resolution #13 is the implementation of the National Incident Management System (NIMS). The resolution was included with the agenda.

In response to a question from Director Norris, Mrs. Temple indicated that this resolution is required by law.

Mr. Fry indicated that the goal of this resolution is to ensure that there is standardized terminology to facilitate communication among local, regional, state, and national emergency management entities.

Motion by Barrick, seconded by Norris to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

O. Capital Area Intermediate Unit Technology Contracts

(ACTION ITEM)

Mr. Kevin Roberts, Director of Curriculum/Instruction and Educational Technology requested Board approval for the updated contracts listed provided by the Capital Area Intermediate Unit.

Barracuda Backup Service
Internet-Related Services
PowerSchool – Student Information System

The administration recommended that the Board of School Directors approve the updated technology contracts as presented.

Superintendent Fry indicated that the members of the Board of School Directors have been provided with copies of a document that contains information regarding what each service would provide to the District. Mr. Fry noted that, while the PowerSchool service may seem expensive, the service it provides is invaluable to the District.

Mr. Fry indicated that this information has been reviewed by the District solicitor.

Motion by Norris, seconded by Swanson to approve the recommendation as outlined above. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XIII. NEW BUSINESS (Continued)

P. Proposed Job Description

(INFORMATION ITEM)

Mrs. Jeanne Temple, Assistant Superintendent has developed the job description listed below. A copy of the job description has been included with the agenda.

Coordinated School Health Council and Professional Development Leadership Committee

After the job description has been reviewed by the Board of School Directors and the administration, the administration will present the job description for Board approval at the June 6, 2011 Board meeting.

Q. Updated Year-to-Date Summaries/Taxes and General Fund **(INFORMATION ITEM)**

The Business Office prepared updated year-to-date summaries for taxes and general fund that were included with the agenda.

XIV. FUTURE BOARD AGENDA ITEM

There were no future Board agenda items.

XV. COMMITTEE REPORTS

A. District Improvement Committee – Mrs. Lopp

No meeting was conducted, and no report was offered.

B. Athletic Committee – Mr. Swanson

No meeting was conducted, and no report was offered.

C. Vocational-Technical School – Mr. Wolf/Mr. Piper

No meeting was conducted, and no report was offered.

D. Buildings and Property Committee – Mr. Barrick

Please refer to this evening's Buildings and Property Committee meeting minutes.

Motion by Barrick, seconded by Norris to approve this item as an action item and direct the administration to make arrangements to dispose of the modular units at Plainfield Elementary School at the close of the 2010-2011 school year. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

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XV. COMMITTEE REPORTS (Continued)

E. Finance Committee – Mr. Blasco

No meeting was conducted, and no report was offered.

President Wolf thanked the Finance Committee member for their work on the 2011-2011 General Fund budget.

F. South Central Trust – Mr. Blasco

In response to a question from President Wolf, Mr. Kerr indicated that the South Central Trust contribution rate is 10.47 percent for 2011-2012.

G. Capital Area Intermediate Unit – Mr. Wolf

President Wolf indicated that the search for a new executive director of the CAIU continues.

H. Tax Collection Committee (TCC) – Mr. Wolf

No meeting was conducted, and no report was offered.

XVI. SUPERINTENDENT'S REPORT

A. Commencement

Superintendent Fry invited Board members and their spouses to commencement on June 3, 2011.

B. Stadium Sound System

Mr. Fry indicated that the sound system approved by the Board months ago should be installed and in working order by the end of the week.

C. End-of-Year Activities

Mr. Fry invited Board members to the following upcoming events:

FFA Banquet – Thursday, May 19, 2011

Band Banquet – Thursday, May 26, 2011

Athletic Banquet – Wednesday, May 25, 2011

Senior Awards – June 1, 2011

D. Prom

Mr. Fry thanked the Board members who attended the prom. Mr. Fry noted that the students had a great time and were well behaved.

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XVII. BUSINESS FROM THE FLOOR

A. Prom

Director Barrick indicated that he was impressed with the good behavior of the students and the increased teacher attendance at the prom this year. Mr. Barrick noted that it appeared the students had a good time, and he added that it was a “fun evening.”

B. Memorial Day Weekend

Director Barrick wished everyone an enjoyable Memorial Day weekend.

C. Vote!

Mr. Barrick encouraged everyone to vote on Tuesday, May 17, 2011.

XVIII. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

There was no public comment regarding future Board agenda items.

XIX. ADJOURNMENT

Motion by Blasco, seconded by Norris to adjourn Executive Session and not to return to Open Session. Roll call vote: Voting Yes: Blasco, Gutshall, Norris, Piper, Roush, Lopp, Barrick, Swanson, and Wolf. Motion carried unanimously.

The meeting was adjourned at 8:56 P.M.

Robert Lee Barrick, Secretary

NEXT SCHEDULED BOARD MEETING: Monday, June 6, 2011